



**GRADUATION CEREMONY 2024
Graduation Gown Collection and Return Form**

TERMS & CONDITIONS

1. All graduands are required to show proof of their payment for the full set of graduation gown and hood. Losses and / or damage to any part of the gown and hood will result in the payment of damages by the graduands.
2. **The gown and hood can be collected from 12.00 noon – 1.00 pm on Wednesday, 18 September, @ THE GREY BOX, Ground Floor, No.2, Jalan Robertson, 50150 Kuala Lumpur. The gown and hood MUST be returned before 6.00 pm on Wednesday, 18 September after the ceremony.**
3. Graduands are required to follow strictly the date and time mentioned. For an extension of rental, please liaise directly with Love & Lace Studio. Graduands will be charged a late fee **RM 100 per day penalty** for any late returns starting 18 September 2024, 6.00 pm onwards.
4. **Graduands are required to submit this form to Ms. Susan Low, Love & Lace @ THE GREY BOX, Ground Floor, No.2, Jalan Robertson, 50150 Kuala Lumpur by 6.00 pm**

ACKNOWLEDGEMENT OF GRADUATION CEREMONY GOWN COLLECTION

Name of Graduand : _____

Signature of Graduand : _____

Date : _____

Mobile : _____

E-mail : _____

For more information, please contact us at:

KNOWSKILLS TVET COLLEGE
Tel: 6012 6569779 (Dr Sherly)
6011 61978281 (Ms Liyana)
Email : kstvetgraduation@knowskillstvet.com
Website : www.knowskillstvet.com